

Data Governance Committee
November 29, 2023
3 – 4:00 p.m.

Attendance: M. Dunneback, G. Fredericks, B. Lueth, E. Pauken, M. Pfaff, M. Thompson

Absent: A. Moore, M. Pachika

- I. Evan Pauken welcomed the group
- II. NACUBO Grant Update
 - a. Brian Lueth provided an update on the current standing of the NACUBO Grant
 - i. NACUBO templates
 - ii. IPEDS data is available
 - iii. NACUBO seeking feedback on templates
 1. The templates are prebuilt visualizations
 2. Helping to update the more gear towards 2-year and dual or EMC student's data separated out rather than the 4-year doctoral info
 3. taking feedback and doing a large website will be the focus of the last 4 months of the grant
 4. Evan Pauken demonstrated what the NACUBO templates look like with KVCC data used.
 - a. Putting our info into it has allowed us to have a better understanding of how this information could be useful for us as well as provide better feedback
 - b. This allows us to see where we were pre-grant, during the grant, and begin to talk of future potential work based on grant work
 - iv. Where are we in the grant?
 1. 6 months or so left
 2. Working on the last few pieces
- III. Workgroup Alignment and next steps
 - a. One thing they were struggling was with direction and feel that this will help with knowing data quality and prioritizing with a concrete dashboard is a helpful first step
 - b. Know that going forward there might be additional dashboards based on department and additional information we want people to be using. this is just the beginning and will continue to spread across the college
 - c. Accessibility
 - i. The group reviewed Power BI access levels, licensing costs and role-based permissions
 1. Systems Access Documentation (MT)
 2. External platforms Documentation (EP)
 - ii. Use this group as the starting point/test group for access to the dashboard and hash out the workgroup's next steps and components that we want to flush out
 - d. Knowledge
 - i. Build a data literacy training guide for the analytics dashboard

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1. Have a set of training to complete before you get access to the dashboard at each
 - a. X training will get you access to X data, X and Y training will get you access to X and Y data
 - ii. This is the right group to make some of those decisions need to understand the workflow of some of those before the green light can be given
 1. Have a set lower security no security needed public information that is accessible to all with minimal training
 2. Part of the dashboard behind a training wall
 3. A hub of publicly available databases
 4. Will need to understand who is accessing the information and what they are doing with it
 - a. What are you trying to accomplish, what is your goal?
 - i. Rather than gaining access be put in touch with the person in charge of that data
 1. IE: requesting individual course data
 5. Never be able to identify any individuals, less than ten rather an any number less than ten
 - a. Should not be able to get to V Numbers, but an avenue for those who would like to have someone with more access or understanding to be able to look into something
 6. Test teachers could be our betas who can then be trainers on it for others
 7. Need to be sure we are making Data-enforced decisions vs data-driven decisions
 - a. be wary of canceling classes or making big changes based on data alone, as it doesn't always hold the whole picture
 - e. Ownership
 - i. Continue building the external platforms document, adding "external data sharing" details fathered from administrators
 1. There have been some changes to FAFSA laws and might no longer be able to share a significant portion of the data that was shared before
 2. Ad Astra has a lot of these things and will be working to not duplicate <https://www.aais.com/solutions>
 - f. Quality
 - i. Review the analytics dashboard and craft a list of data elements or other components that need to be defined in order to understand and use the tool
 - g. Security
 - i. The security of student data needs to be taken into account at all times and kept in the safest measures
 - h. Next Steps
 - i. Evan Pauken will send out a data link to the current templates for review and ask the group to follow up with their impressions to him before the next meeting
- IV. Other

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- a. Nothing at this time
- V. Next Meeting: January 31, 2023 from 3:00-4:00 pm